

Board of Commissioners

JOSEPH R. HEWGLEY
DUANE K. DETERDING
WILLIS ROETHEMEYER



Lincoln County, Nebraska

301 NORTH JEFFERS
NORTH PLATTE, NE 69101-3997
308-534-4350 ext. 182
FAX: 308-535-3586
www.co.lincoln.ne.us

Furthering Fair Housing

The Grantee as a Special Condition for Release of Funds will:

- Add the Equal Opportunity Fair Housing logo to official letterhead;
- Add the Equal Opportunity Fair Housing logo to the Lincoln County website; and
- Will prominently display Equal Housing Opportunity Posters in the Lincoln County Courthouse.

APPROVED THIS 23RD DAY OF JANUARY, 2012.

Willis Roethemeyer – Board Chairman



Board of Commissioners

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DUANE K. DETERDING
WILLIS ROETHEMEYER



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AUTHORIZATION TO REQUEST GRANT FUNDS

CDBG CDBG-R HOME NAHTF NSP

This is to Certify that Willis Roethemeyer- Board Chairman and
(TYPED NAME [Mayor/Board Chairperson])
Rebecca J. Rossell - County Clerk are authorized to
(TYPED NAME [Clerk/Executive Director])
request Grant Funds for Grant Number(s)** 10-ED-003 ;
and that the signatures appearing below are the true signatures of
the aforementioned individuals.

SIGNATURES OF AUTHORIZED OFFICIALS

Signature

Willis Roethemeyer
Typed Name

Board Chairman
Title

roethemeyerw@charter.net
Email

01-23-2012
Date

Signature

Rebecca J. Rossell
Typed Name

County Clerk
Title

clerk@co-lincoln.ne.us
Email

01-23-2012
Date



CDBG GRANTEE INFORMATION SHEET

This information is provided to the Department of Economic Development to be used in updating mailing lists necessary for distributing CDBG Information.

CDBG Grant Number: 10-ED-003 Federal Tax ID number: 47-6006483
 Local Government Grantee: Lincoln County DUNS No: 112382853
 City Village County of: Lincoln
 Mailing Address: 301 N Jeffers - Room 101
North Platte, NE 69101
 Mayor/Chairperson: Willis Roethemeyer Email: roethemeyerw@charter.net
 Clerk: Rebecca J. Rossell Email: clerk@co-lincoln.ne.us

Local Government CDBG Contact

Complete this item even if the local contact will be the mayor/chairperson or clerk. List below the person from the local government that will serve as the day-to-day contact for the CDBG grant. A local contact person must be designated even if the local government has hired a for-profit or not-for-profit firm as the certified administrator for the grant.

Contact Person/Title: Rebecca J. Rossell - County Clerk
 Address (if different than above): _____
 Phone Number: 308-534-4350 Fax Number: 308-535-3522
 Email Address: clerk@co-lincoln.ne.us
 Check here if this person will be the Certified Administrator
Certified Date _____ Date Expires _____

Fair Housing Representative

Same as Local Contact
 Name: _____ Email: _____ Phone: _____

Certified Administrator

Provide the following information if the Certified Administrator is not the Local Contact.

WCNDD

Firm: **CJ Poltack**
 Name of Grant Administrator: **PO Box 599**
 Address: **Ogallala NE 59153**
 City State Postal Code
308-284-6077 308-284-6070
 Phone Number Fax Number
cjpoltack@west-central-nebraska.com
 Email
08-08-05 07-31-14
 Certified Date Date Expires

Architect, Business, Engineer, or
 Development Corporation

WCNDD

Firm: **Karl Elmshaeuser**
 Primary Contact: **PO Box 599**
 Address: **Ogallala NE 69153**
 City State Postal Code
308-284-6077 308-284-6070
 Phone Number Fax Number
karl@west-central-nebraska.com
 Email
 DUNS Number if Business is checked above

ADDITIONAL CONTACTS: If you want other persons to receive correspondence, please attach listing of names, titles and mailing addresses. This list could include the Architect, Engineer, Development Corporation, Planner, etc.

COUNTY OF LINCOLN, NEBRASKA

PROCUREMENT PROCEDURES AND CODE OF CONDUCT

The County of Lincoln, Nebraska will in all cases of procurement for professional services construction services and materials needed for Community Development Block Grant (CDBG) Programs adhere to Code of Federal Regulation 24 C.F.R. Section 85.36 or current state statutes; in all cases the stricter shall apply. The following procedures summarize said laws and regulations.

A. Procurement shall be made by one of the following methods:

- **Small Purchase Procedures [24 C.F.R. Section 85.36 (d)(1)]** – This method will generally be used to obtain small quantities of supplies. Small purchase procedures are those relatively simple and informal procurement methods for securing services, supplies, or other property that do not cost more than the simplified acquisition threshold fixed at 41 U.S.C. 403(11) (currently set at \$100,000). If small purchase procedures are used, price or rate quotations shall be obtained from an adequate number of qualified sources.
- **Competitive Sealed Bids [24 C.F.R. Section 85.36 (d)(2)]** - This method will generally be used to obtain contractors for construction projects and for large quantities of goods or materials. Bids are publicly solicited and a firm-fixed-price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price.
- **Competitive Proposals [24 C.F.R. Section 85.36 (d)(3)]** - **This method will generally be used to obtain professional services.** This method has two sub-parts—the Request for Proposal and the Request for Qualifications. Request for Proposals – The Request for Proposals (RFP) must clearly and accurately state the technical requirements for the goods and services required; The grantee must publicize the RFP, and to the maximum extent practicable, honor reasonable requests by parties to have an opportunity to compete; Proposals must be solicited from an adequate number of qualified sources, consistent with the nature and requirements of the procurement; The grantee must conduct a technical evaluation of the submitted proposals to identify the responsible offerors; As necessary, the grantee must conduct negotiations with those offerors who are deemed responsive and responsible and fall within a competitive price range, based on the grantee's evaluation of the bidders' pricing and technical proposals. After negotiations, these bidders may be given the opportunity to submit a "best and final" offer; and The grantee must award the contract to the most responsive and responsible offeror after price and other factors are considered through scoring the proposals or "best and final" offers according to predetermined evaluation criteria. The successful proposal/offeror must clearly be the most advantageous source of the goods and services. Request for Qualifications - Grantees and subgrantees may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

- Non-Competitive Proposals/Sole Source [24 C.F.R. Section 85.36 (d)(4)] – This method will only be used after approval from the Department of Economic Development. When requesting permission to use this method, the grantee will have to show that another method of procurement was not feasible because: the item or service was only available from a single source; a public emergency or condition requiring urgency existed which did not permit the use of competitive procurement; or competition was determined to be inadequate after solicitation of proposals from a number of sources.
- B. The cost plus a percentage of cost and percentage of construction cost method of contracting shall not be used.
- C. The County shall maintain records sufficient to detail the significant history of a procurement. These records shall include at a minimum: rationale for the method of procurement; selection of contract type; contractor selection or rejection; and the basis for the cost or price.
- D. The following contract provisions or conditions shall be included in all procurement contracts and subcontracts:
- **General Administrative Provisions**
 - Effective date of the contract.
 - Names and addresses of the firm and the grantee.
 - Citation of the authority of the grantee under which the contract is entered into and the source of the funds.
 - Conditions and terms under which the contract may be terminated by either party and remedies for violation/breach of contract.
 - Procedures for amending or revising the contract.
 - Scope of Services
 - Detailed description of the extent and character of the work to be performed.
 - Time for performance and completion of contract services, including project milestones, if any.
 - Specification of materials or other services to be provided (i.e. maps, reports, etc.)
 - **Method of Compensation**
 - Provisions for compensation for services including fee and or payment schedules and specification of maximum amount payable under the contract.
 - **Federal Standard Provisions**
 - Compliance with Executive Order 11246, as amended (Required for service contractors only if the contractor has 50 or more employees and the contract is for more than \$50,000)
 - Title VI of the Civil Rights Act of 1964 clause
 - Section 109 of the Housing and Community Development Act of 1974 clause
 - Section 3 compliance clause (Required only if the contract exceeds \$100,000)
 - Access to Records/Maintenance of Records clause
 - When required, all construction contracts exceeding \$2,000 shall include provisions for compliance with the Davis-Bacon Act (DBA), the Contract Work Hours and Safety Standards Act (CWHSSA), The Copeland Act (Anti-Kickback Act) clause, and the Fair Labor Standards Act (FLSA) clause.

This Code of Conduct shall govern the performance of the elected or appointed officials or member of any board or commission, employees or agents of the County of Lincoln, Nebraska engaged in the award and administration of contracts supported by Federal funds under Community Development Block Grant.

- I. The provisions and requirements of the *Conflicts of Interest, at subpart (d)* of the Nebraska Political Accountability and Disclosure Act [such subpart (d) encompassing Sections 49-1493 through 49-14,104 of the Nebraska Revised Statutes], are incorporated in this Code of Conduct by this reference. The provisions and requirements of 24 C.F.R. Section 85.36(b)(3) are also incorporated in this Code of Conduct by this reference. The requirements of these Nebraska state statutes and federal regulations will be adhered to, and in the event of a conflict in the requirements of any of such state and federal requirements, the stricter of any conflicting provisions will be adhered to.
- II. No employee, officer or agent of the County shall participate in the selection, or in the award or administration of a contract supported by Federal funds if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when an employee or agent; any member of his or her

immediate family; his or her partner; or an organization, which employs, or is about to employ, any of the above, has a financial or other interest in the firm selected for award.

- III. The county employees, officers or agents shall neither solicit nor accept gratuities, favors or anything of monetary value from contractors, potential contractors, or parties to subcontracts.
- IV. Violations of this Code of Conduct will invoke penalties and sanctions consistent with applicable Federal and State laws.

DATED THIS 23rd DAY OF JANUARY, 2012

Willis Roethemeyer – Board Chairman

ATTEST:

Rebecca Rossell – County Clerk

**COMPREHENSIVE AGREEMENT
LINCOLN COUNTY / WCNDD NDO
CDBG 10-ED-003
GREENBRIER RAIL SERVICES**

THIS AGREEMENT made as of January __, 2012 between Lincoln County, Nebraska (hereinafter "County") and West Central Nebraska Development District Non-Profit Development Organization(hereinafter "NDO" or "WCNDD NDO").

WHEREAS, County entered into a contract with the State of Nebraska Department of Economic Development (DED) for a Community Development Block Grant – Contract No. 10-ED-003 (hereinafter "Contract") which true and accurate copy of said Contract is attached hereto, marked as Exhibit A, and incorporated herein; and

WHEREAS, West Central Nebraska Development District (hereinafter WCNDD) is an approved NDO; and

WHEREAS, County and WCNDD have entered into previous agreements or memorandums of understanding; and

WHEREAS, the parties now desire to enter into a comprehensive agreement which identifies more fully the rights and obligations of the parties as it relates to the Contract.

NOW THEREFORE, in consideration of the following terms, liabilities and obligations, the parties agree as follows:

1. WCNDD NDO upon receipt of \$250,000.00 from DED as stated in the Contract will provide \$250,000.00 of these moneys to the benefitting business, Greenbrier Rail Services (hereinafter "Business").
2. WCNDD NDO will administer the Contract pursuant to the terms of the "Professional Service Agreement for CDBG 10ED003" which true and accurate copy of said Agreement is attached, marked as Exhibit B and incorporated herein;
3. The parties hereto will comply with the terms and conditions of the Memorandum of Understanding (hereinafter "MOU") entered into by County, NDO, DED, and the Business. A true and accurate copy of said Memorandum of Understanding is attached, Marked as Exhibit C and incorporated herein;
4. NDO will secure the \$250,000.00 payment to Business with a note (and security agreement) requiring Business's compliance with the terms set out in the MOU and secured by a junior lien in personal property as stated in the MOU.

5. NDO will inform County in writing if it determines non-compliance by the Business to the terms required of it in the MOU.
6. The County is responsible for any collection for the Business' loan obligation as stated in the Contract.
7. Any funds this agreement that may be collected or re-paid will be paid as stated in the MOU and "Memorandum of Understanding between West Central Nebraska Development District and Lincoln County" of which a true and accurate copy is attached hereto, marked as Exhibit D, and incorporated herein.

IN WITNESS WHEREOF the parties hereto have executed this Agreement as of the date first above written.

DATED this ___ day of January, 2012

Chairman, Board of Lincoln County Board of
Commissioners

Lincoln County Clerk

APPROVED TO FORM:

Lincoln County Attorney

West Central Nebraska Development District
By Karl Elmshaeuser, Executive Director

MEMORANDUM OF UNDERSTANDING
BETWEEN WEST CENTRAL NEBRASKA DEVELOPMENT DISTRICT AND
LINCOLN COUNTY

This Memorandum of Understanding ("MOU") is entered into between the West Central Nebraska Development District, Inc. (WCNDD) and Lincoln County.

WHEREAS, Lincoln County is the recipient of Regional Community Development Block Grant (CDBG) Economic Development (ED) Funds; and

NOW, THEREFORE, in consideration of the mutual promises, covenants and provisions contained herein and the mutual benefits derived there from, the parties hereto agree program income and reuse funds from the Lincoln County CDBG Economic Development (ED) funds are as follows:

All future CDBG as well as existing contractual payments and/or program income and/or reuse money will be assigned to WCNDD's Non-profit Development Organization (NDO). Said funds shall include those currently on deposit as a result of CDBG ED projects funded through Lincoln County as Grantee of CDBG ED funds. WCNDD's NDO, as defined by the Nebraska Department of Economic Development (NDED), will administer said funds. Said funds shall be reused for economic development activities as outlined in the WCNDD NDO Reuse Plan. Said Plan was approved by NDED, is attached hereto and incorporated herein as part of this MOU.

This MOU is hereby executed by its duly authorized representatives.



Dennis Burnside, Chairman, WCNDD

09-20-2011

Date

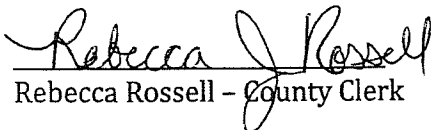


Duane Deterding, Chairman, Lincoln County

10-10-2011

Date

COUNTY ATTEST:


Rebecca Rossell - County Clerk



WEST CENTRAL NEBRASKS DEVELOPMENT DISTRICT
NDO (NON-PROFIT DEVELOPMENT ORGANIZATION)
Economic Development Reuse Plan – NDO Proceeds

PART I: TYPE OF PLAN

The West Central Nebraska Development District (WCNDD) NDO Regional Revolving Loan Fund (WCNDD RLF) must be used within an eighteen (18) county-wide service area of WCNDD. Participating counties include:

Grant	Hooker	Thomas	Arthur	McPherson	Logan
Keith	Perkins	Lincoln	Dawson	Chase	Hayes
Frontier	Gosper	Dundy	Hitchcock	Red Willow	Furnas

PART II: GOALS AND OBJECTIVES

A. LOCAL OBJECTIVES

1. Provide financing:
 - a. Financing for existing businesses that cannot obtain sufficient conventional financing; and
 - b. Financing for start-up businesses in order to attract new business within the WCNDD service area;
2. To create and maintain jobs principally for low-to moderate income persons;
3. To diversify the region's economy by assisting in business expansion to the region;
4. To encourage the redevelopment of vacant and blighted buildings and land;
5. To promote entrepreneurship and new business development;
6. To stop "leakage" of dollars from the region; and
7. To provide necessary public infrastructure to business and industry.

PART III: ELEMENTS OF THE PLAN

A. ELIGIBLE BUSINESSES

1. Manufacturing, assembling, fabricating or processing of tangible personal property;
2. Storing, warehousing, distribution, transportation, or selling of tangible personal property;
3. Conducting research, development, or testing for scientific, agricultural, animal husbandry, food product, or for industrial purposes;
4. Performing data processing, telecommunications, insurance, or financial services;
5. Transportation, retail, service and tourism for profit and non-profit; and
6. Administrative management of any activities, including headquarter facilities relating to such activities.

B. ELIGIBLE ACTIVITIES

Eligible activities for which loan funds may be used shall be limited to:

1. Acquisition of land and buildings;
2. Construction or renovation of real estate, either leased or owned;

3. Acquisition of machinery, equipment, property, or services;
4. Providing funds for the purpose of loan guarantee for any such purposes;
5. Working capital;
6. Equity investment;
7. Public infrastructure (streets, water, sewer, electrical) necessary to accommodate businesses; and
8. Miscellaneous activities that continue to support economic development as approved by the WCNDD Board of Directors.

C. TYPES AND AMOUNTS OF ASSISTANCE

Assistance shall only be provided when other sources of funds under like terms are not otherwise available. Funds will be provided in the least amount necessary when used with other sources and in accordance with all other restrictions contained in this plan to make the project feasible.

The amount of assistance for any single application shall not exceed the amount of funds available or expected to be available to WCNDD RLF at the time of approval of the application; provided that WCNDD RLF shall only be obligated for funds actually available on the date of the approval.

For direct loans involving bank participation, no application shall provide more than forty percent (40%) of the cost of fixed assets to be purchased and/or working capital including interim financing (required by the project). Micro loan applications up to \$35,000 with no bank participation may provide 100% of the funds needed to successfully complete the project. In either case, an applicant must provide equity injection and evidence of the ability to participate. The minimum participation amounts shall be equal to ten percent (10%) of the total project cost for projects including expansion of an existing business (existing at least three (3) years) or twenty percent (20%) of the total project cost of a start-up business (to be created or existing less than three (3) years). In the event such funds are used to guarantee a loan, no equity participation shall be required of applicant, but applicant shall endeavor to provide as much equity for such purpose as is possible. The application shall state the proposed terms of the loan. However, WCNDD RLF reserves the right to negotiate the amount, the interest rate and the term of the loan with the applicant. Communities may be eligible to receive grants for infrastructure for an economic development plan.

Terms of the loan are dependent upon the type of financing provided and in no case shall the term exceed useful life of assets financed. Standards for terms shall be:

1. Working capital – up to three (3) years;
2. Machinery and equipment – up to seven (7) years; and
3. Land and buildings – up to fifteen (15) years.

It should be noted that the above guidelines are established as a reference standard and may be amended or waived on a case-by-case basis, dependent upon the impact the business may have on the economy.

Applicants will be notified in writing as to their acceptance or denial to the WCNDD NDO RLF Program.

All applicants of approved projects shall provide adequate assurances that the project will be started and completed. Security for loans will include and are not limited to a promissory note, mortgage or deed of trust, security agreement, assignment of life insurance, and personal and/or corporate guarantees as appropriate.

PART IV. PLAN ADMINISTRATION

A. APPLICATION PROCESS AND FORMS

1. Application

- a. Application may be obtained from WCNDD business officiated located at 333 East 2nd Street, Ogallala, NE or via the website at www.west-central-nebraska.com;

2. Review

- a. WCNDD will utilize the WCNDD RLF Committee as their approving body. The loan committee shall:
 - i. Meet with the applicant if necessary;
 - ii. May request additional information;
 - iii. Accept recommendation from WCNDD staff;
 - iv. Consider and make recommendation for changes to the original application; and
 - v. Determine that the activities are eligible as required in the WCNDD RLF Plan, and by other federal and state requirements.

3. Determination

- a. WCNDD RLF Committee shall with the information provided make final determination as to the eligibility of funding for the project.

PART V. PROGRAM FUND AND REPAYMENTS

WCNDD shall deposit all repayments from loans approved prior to and after the adoption of this plan and other program income into its revolving loan fund accounts. These accounts shall be interest bearing accounts. Monies in the WCNDD RLF account shall be no larger than the amount insured by the FDIC, FSLIC or approved pledged securities. WCNDD may also invest funds from the fund in secured instruments, as provided by law that can be converted and be readily used for approved applications.

PART VI. CONFLICT OF INTEREST

No member of the Board of Directors of the West Central Nebraska Development District(WCNDD) and no other official, employee, or agent of the WCNDD who exercises policy, decision-making functions or

responsibilities in connection with the planning and implementation of the WCNDD NDO RLF Program will directly or indirectly benefit from the program.

PART VII. GRIEVANCE PROCEDURES

In the event an WCNDD NDO RLF Program applicant feels he/she has been treated unfairly or discriminated against during the process of selection of applicants, or within any other segment of the program, excluding the determination of eligibility to secure financing by other agencies, he/she may appeal the decision to the WCNDD Board of Directors for their consideration. The appeal must be received in writing by the WCNDD within ten (10) working days of the dated written determination notification letter sent to the applicant. The WCNDD Board of Directors will then support or overturn the action at their next scheduled monthly meeting. The WCNDD NDO RLF Program applicant may appeal in writing the decision of the WCNDD Board of Directors to the Nebraska Department of Economic Development. Appeals regarding permanent financing shall be made to the proposed agency, financial institution, etc. in accordance with their procedures.

PART VIII: PROGRAM ADMINISTRATION

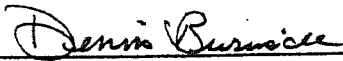
WCNDD will serve as Administrator of the WCNDD RLF Fund, and charges for such services shall be paid for entirely, or in part with the funds provided by this plan. Fee for services are not to exceed 8%, plus any loan origination costs.

PART IX: PLAN AMENDMENTS

WCNDD may consider amendments to this Plan at any time. WCNDD staff, WCNDD RLF Advisory Committee, WCNDD Board of Directors, and any other persons as may be designated by WCNDD, shall consider any proposed changes and make a recommendation to the WCNDD Board of Directors for consideration. Changes shall be adopted by Resolution and approved by the Nebraska Department of Economic Development.

This Plan is hereby approved by action of the Board of Directors of the West Central Nebraska Development District

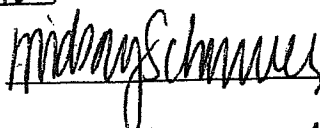
ON THIS 16TH DAY OF APRIL 2011.



Dennis Burnside – Board Chairman

DEPARTMENT APPROVAL

The WCNDD RLF Plan is hereby approved by the Nebraska Department of Economic Development on this 21 day of April, 2011.

NDED Representative: 



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ECONOMIC DEVELOPMENT

301 Centennial Mall South
P.O. Box 94666
Lincoln, Nebraska 68509-4666 USA

Phone (402) 471-3111
Toll Free (800) 426-6505
Fax (402) 471-3778
Statewide Relay (800) 833-0920 (voice)
www.neded.org

April 21, 2011

Dennis Burnside, Chairman
West Central NE Development District
PO Box 599
Ogallala, NE 69153

RE: NDO Designation
Reuse Plan Approval

Dear Dennis,

The Department has reviewed and approved West Central Nebraska Economic Development District's (WCNDD) NDO Reuse/Revolving Loan Fund Program Guidelines. Any future amendments to the plan must be approved by the Department.

Per Department guidelines, the first use by the NDO from the reuse funds must be approved by the Department. Please contact me at lindsay.schmuecker@nebraska.gov once the initial project is ready for award.

Please contact me at (402) 471-6587, (800) 426-6505 or lindsay.schmuecker@nebraska.gov if you have any questions. We look forward to assisting WCNDD in furthering economic development in Nebraska.

Sincerely,

Lindsay Schmuecker
Economic Development Consultant
Community and Rural Development Division

Enclosure

CC (w/out enclosure): Karl Elmshaeuser, WCNDD
CC (w/ enclosure): File, DED



Dave Heineman
Governor

STATE OF NEBRASKA

DEPARTMENT OF ECONOMIC DEVELOPMENT

301 Centennial Mall South
P.O. Box 94666
Lincoln, Nebraska 68509-4666 USA

Phone (402) 471-3111
Toll Free (800) 426-6505
Fax (402) 471-3778
Statewide Relay (800) 833-0920 (voice)
www.neded.org

March 1, 2011

Dennis Burnside, Chairman
West Central NE Development District
PO Box 599
Ogallala, NE 69153

RE: NDO Designation
Notice of Approval of 2010 and 2011 NDO Designation

Dear Dennis,

Your Non-Profit Development Organization (NDO) Application has been reviewed. **Congratulations**, West Central Nebraska Development District is an eligible NDO for the 2010 program year, July 1, 2010 through June 30, 2011 and the 2011 program year July 1, 2011 through June 30, 2012. You have successfully demonstrated that your organization meets the U.S. Department of Housing and Urban Development (HUD) Community Development Block Grant (CDBG) criteria for a community-based development organization as defined in section 105(a)(15) of the Housing and Community Development Act (HCDA) and the State of Nebraska's NDO criteria.

Please contact Lindsay Schmuecker at (402) 471-6587, (800) 426-6505 or lindsay.schmuecker@nebraska.gov if you have any questions. We look forward to assisting West Central Nebraska Development District to further economic development in Nebraska.

Sincerely,

Lara Huskey
Director
Community and Rural Development Division

Copies to: Karl Elmshaeuser, WCNDD; @DED → Cami Barner, Business Development Field Representative; Starr Lehl, Business Development Field Representative; Andrea McClintic, Business Development Field Representative; file