

RESOLUTION NO. 2011 - _____

WHEREAS, it is requested by the Lincoln/McPherson County Extension Office to maintain a Petty Cash Fund within their office, and

WHEREAS, there are monies available in the cash accounts of Lincoln/McPherson County Extension to be used as a petty cash fund to be created within the Extension Office,

IT IS HEREBY RESOLVED, that a Petty Cash Fund in the amount of \$100.00 be established for the Lincoln/McPherson County Extension Office, and all other monies in excess of this amount be deposited with the proper authority. Use of the monies in the Petty Cash Fund will be accounted for with receipts for expenditures and the Petty Cash Fund will be reimbursed through submitting of claims with receipts attached as documentation of expenditures. At no time will the Petty Cash Funds exceed the amount established in this resolution, which should include the cash on hand and the reimbursable expenditures.

Dated this 18th day of July, 2011.

**BOARD OF COMMISSIONERS OF
LINCOLN COUNTY, NEBRASKA**

Joe Hewgley, Commissioner

ATTEST:

Duane Deterding, Chairman

**Rebecca J. Rossell
County Clerk**

Willis Roethemeyer, Commissioner