

Lincoln County Veterans Service Officer:

The Lincoln County Veterans Service Office is now accepting applications for the position of **Deputy Veterans Service Officer**

A Deputy County Veterans Service Officer (DCVSO) serves as the primary local advocate, counselor, and resource for military veterans and their dependents, helping them secure federal, state, and local benefits.

Benefits for position include:

- Retirement plan
- Health insurance
- Paid vacation & holidays

Qualifications:

- Proficiency with technology and computer systems
- Ability to adapt to changing priorities and responsibilities
- Strong desire to assist veterans and their families with a variety of services and benefits.
- Communication & Advocacy: Strong interpersonal, interviewing, and active listening skills to support distressed or aging clients and their families.

Minimum Qualifications & Requirements

- Military Service: Requires prior active-duty service in the U.S. Armed Forces and an honorable discharge (verified via DD-214)
- Residency: Must have one year residency in state of Nebraska
- Accreditation: Must obtain and maintain official accreditation as a Veterans Service Officer through the VA Office of General Counsel or organizations like the National Association of County Veterans Service Officers (NACVSO) within a designated timeframe (usually 1 year).
- Visit veterans and their widows in care facilities, hospitals and private homes as appropriate.
- Willing to travel for required training.

RESPONSIBLE FOR

- Visiting veterans and their widows in care facilities, hospitals and private homes as appropriate.
- Engaging veterans and their widows in exploring, understanding and obtaining benefits that are available to them.

- Assisting veterans and their widows in understanding and completing required paperwork or forms related to assistance available through this office, the VA and other like agencies.
- Engaging in advocacy work on behalf of all veterans, but particularly those in Lincoln County.
- Assist the Veterans Service Officer in legislative initiatives.
- Other duties as assigned by the Veterans Service Officer.

PHYSICAL DEMANDS:

- Work is primarily performed in an office environment and requires the ability to operate standard office equipment and keyboards.
- Must have the ability to lift and carry small parcels, packages and other items.
- Must have ability to walk short distances.
- Must have ability to drive a vehicle to attend out of office appointments.

This job description is not intended and should not be construed to include all responsibilities and abilities associated with this position. This job description is intended to reflect critical job elements essential for performing the fundamental duties of this specific job.

DURATION AND TYPE OF POSITION:

This position shall be considered a full time position.

ACCEPTANCE

I have read the above and foregoing job description in its entirety and by signing below I acknowledge that I understand the responsibilities and expectations of the above and foregoing position and accept the same.

EMPLOYEE

DATE

Please do not call regarding this position.

To Apply:

Submit your paper copy of 1) County application 2) Resume 3) Signed copy of job description and 4) copy of DD214 to:

Lincoln County Veterans Service Office

311 N. Vine St. Suite #2

North Platte, NE 69101

Lincoln County is an Equal Opportunity Employer.